



GREENBRIER  
HISTORICAL  
SOCIETY

# DEED OF GIFT

I donate the following to the Greenbrier Historical Society as an outright and unconditional contribution, subject to the terms on the reverse of this document. I affirm that I lawfully own the property described and have the right to convey it.

Description including provenance (past ownership)

Donors Name (Printed) \_\_\_\_\_

Donors Address \_\_\_\_\_

Donors Phone Number \_\_\_\_\_ Donors Email \_\_\_\_\_

Donor Signature \_\_\_\_\_ Date \_\_\_\_\_

Historical Society Representative Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Disposition if not accepted by the Museum Collections Committee:**

Donor will be notified and items(s) will be picked up       GHS will dispose of or destroy

Item may be sold to benefit the Greenbrier Historical Society

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**Please Donate to help us care for your gift!**

There are many costs associated with caring for a historic objects including storage materials, object conservation costs, and staff time.

Donation Amount \_\_\_\_\_  Cash  Check  Credit Card # \_\_\_\_\_

Exp \_\_\_\_\_ Security Code \_\_\_\_\_

**Collecting Scope for the Greenbrier Historical Society:** The geographic scope of the Archives is the Greenbrier River Valley (Greenbrier County, Pocahontas County, Monroe County, and Summers County).

The museum collects items related to the history of the Greenbrier Valley including that of schools, churches, towns, communities, and businesses, and commercial industries.

Records are accepted, regardless of date. The museum does not have a chronological cut-off date for acquisitions

1. The Greenbrier Historical Society assumes that the donors and vendors are the sole and lawful owners of materials being donated or sold. The historical society takes no responsibility in establishing ownership prior to or subsequent to a donation or purchase.
2. All donations are subject to formal approval by the Collections Committee. Upon acceptance the material becomes outright and unconditionally owned by the Historical Society and may be used in any manner within the professional discretion of the Greenbrier Historical Society. This may include the eventual disposal through deaccessioning from the permanent collection if deemed necessary according to Collections Policy guidelines.
3. The Greenbrier Historical Society cannot agree to exhibit material permanently, keep material permanently, or guarantee donor acknowledgement with material on exhibition or in other uses.
4. When the Greenbrier Historical Society accepts an item into its collection it pledges to care and preserve the object to the best of its ability in perpetuity and provide access to the public when it does not endanger the safety of the item.